

HOLYHEAD TOWN COUNCIL
MINUTES OF THE FINANCE/PROPERTY SUB-COMMITTEE MEETING
THURSDAY 8 NOVEMBER 2018 10.30 a.m.

Councillors present: Mrs Ann Kennedy (Chairperson), Keith Thomas (Ex-officio) W J Chorlton, Hywel Williams, Alan Williams, Jennifer Saboor, Richard Parry, Keith R Roberts (Ex-officio)

In attendance: Richard W Jones Deputy Clerk

Mrs P R Scott (Clerk/Typist)

Representatives of the Plas Road allotment holders those in the Allotment Association and those not in the Allotment Association

1. Councillor Mrs Ann Kennedy welcomed all present to the meeting. Councillor Kennedy informed the Committee that Councillor Adrienne Edwards was an observer as when the membership of the Committee was formed Councillor Edwards's name was not included at that time. Councillor Kennedy reminded members that the Finance/Property Sub-Committee did not have Powers to Act but that only the Staffing/Audit Committee had Powers to Act. Councillor Keith Thomas as Mayor, Councillor Alan Williams as Deputy Mayor and Councillor Keith Roberts as Chair of Finance & General Purposes were all ex-officio members of the Finance/Property Sub-Committee.

Apologies for absence were received by the Town Clerk who was on annual leave.

2. DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:

No declarations were received.

3. To welcome members of the Plas Road Allotments to the meeting:

The Mayor stated that he was aware that there was a difference of opinion between members of the Allotment Association and non-members of the Association. Councillor W J Chorlton stated that he had been informed 2 weeks ago of certain issues also. The Mayor stated the importance of trying to solve the issues in an amicable way, for the benefit of all the allotment holders at Plas Road.

One of the issues concerned access to the allotment gardens as in the past access had been gained from Tara Street and over the stream to the allotment plots.

Councillor W J Chorlton pointed out that in the Holyhead Town Council Conditions of Hire it was stated that the only access to the allotment plots was via Plas Road and that each person who rented an allotment signed a form and were issued with the Conditions at that time before they started cultivating their plot.

It was resolved that members of the Committee who were able to, should visit the allotments next Monday morning 12 November 2018 for a site visit.

Minute no. 5325/18

Another issue was concerning a shed or greenhouse on allotment plots. In the past the Allotment Association had applied for grant funding from the National Lottery and each member who was a paid up member of the allotment Association had paid £3 to be a member, now the sum was £5.00. This allowed them a shed or greenhouse on their plot and use of various equipment in the possession of the Allotment Association, such as rotavators etc. In total, there were 75 allotment plots out of which three quarters of the plot holders were paid up members of the Association. Clarification needed to be made concerning if a member left an allotment who was the owner of the shed or greenhouse on that plot.

Mr Porter stated that in the constitution of the Allotment Association this was not clearly documented.

It was resolved, that the Town Council could obtain legal advice from "One Voice Wales" and study the conditions of the Town Council's hire form to try and sort this matter out as the Town Council wished everyone who had allotment plots not to fall out in the future. Also, after the site visit had occurred members would have a clear insight of the lay-out of the allotment plots. Should there have to be a fence erected to prevent access from Tara Street over the stream this would be considered under a Health & Safety necessity.

The allotment holders who attended the meeting left the meeting at 11.20 a.m. **Minute page no 736/18**

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4. **REPORT** – Comparison of actual results to Budget (prepared by Deputy Clerk) and enclosed documentation: Councillor Richard Parry stated that he had studied the figures in the documentation and was of the opinion that the sum of £25,000.00 contingency carried forward/brought forward figure included in the draft Estimates in the past should not be included in the draft Estimates in the future.

As staff costs for the Park Pavilion had been estimated over a 1 year period and the Pavilion service not commencing until August 2018 there was a surplus figure in staff costs. There was an increase in Insurance costs for the pavilion and skate-park, HR fees and the purchase of a new tractor at a cost of £6,600.00 with a deposit payment of £5,000.00.

The Empire complex had showed a profit of £17,000 up to now in this current financial year.

The sum of £45,000 had been set aside for the creation of a new skate-park.

Councillor W J Chorlton informed the members of the Committee that the Contractors had commenced on the works of the new skate-park and had found a lot of rock. Consequently, the lay-out plans and design had to be amended – this would result in paying an extra £6,000.00 but would provide more bike jumps and be a better design to the original one quoted.

The members of the Committee resolved that the new design should be created at a total cost of £51,000.00.

Minute no. 5326/18

Councillor W J Chorlton also informed members of the recent meeting that had occurred in the Communities/Leisure Sub-Committee meeting on 7 November 2018 regarding the Peibio play park in which a representative of Orthios and Leisure Officer of the Anglesey County Council were in attendance. At the present time, Orthios could not make a firm commitment regarding the siting of the play equipment until all the necessary documentation had been signed by them.

The Committee were informed that the toilets at Swift Square were still operating at a loss to the Town Council having been vandalised on several occasions and that the entrance doors had to be re-hung and coin boxes replaced at considerable cost.

It was resolved that when the draft Estimates are prepared in the future that a more detailed breakdown is included as the members of the Committee were keen on being able to make a detailed scrutiny of all the financial aspects of the Town Council and that if any member wished to add or make amendments to the draft Estimates then this could be discussed in further detail.

Minute no 5327/18

The date and time of the next Finance/Property Sub-Committee meeting was scheduled to take place at 10.00 a.m. on Wednesday 12th December 2018 at 10.00 a.m.

The meeting concluded at 12.10 p.m.
