

HOLYHEAD TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
MONDAY 17 JUNE 2019 6.00 p.m.

Councillors present: Richard Parry, Keith R Roberts, Hywel Williams, Alan Williams, Vaughan Williams, Jennifer Saboor, Trefor Lloyd Hughes MBE, W J Chorlton, Ken Tatlock, Adrienne Edwards, Keith Thomas, Mrs Ailia Lewis MBE and Mrs Ann Kennedy

In attendance: Robert Henderson Acting Town Clerk
Richard W Jones, Deputy Clerk
Mrs P R Scott Clerk/Typist

1. To elect a Chairperson for the year 2019/2020:

Councillor Richard Parry thanked his fellow members and officers for their assistance in his year as Chair of Finance. He also thanked them for their assistance with setting up the new Sub-Committees and felt that they were working well.

It was resolved, proposed and seconded to elect Councillor Keith R Roberts as the Chairperson for the year 2019/202. He thanked his fellow Councillors and he said that he would do his best during the time that he was Chairperson.

Minute no. 5410/19

2. To elect a Vice-Chairperson for the year 2019/2020:

It was resolved, proposed and seconded to elect Adrienne Edwards as Vice-Chairperson for the year 2019/202 and she thanked her fellow Councillors for being elected Vice-Chairperson.

Minute no. 5411/19

3. To ask the question is any member or Officer making a recording of this meeting?

No-one was making a recording of the meeting.

4. Apologies were received by Councillors Glyn Haynes, Mrs Beryl Warner BEM and Raymond Jones

5. DECLARATION OF INTEREST by any Councillor or officer:

Councillor Richard Parry declared interest in correspondence item (b) letter from the Holyhead Male Voice Choir : Visit to Greystones 15/16 November 2019 and he left the Council Chamber when this item of correspondence was being discussed and voted upon.

6. To receive a Presentation from Neil Johnston and Andrew Fletcher on carbon control:

Both gentlemen gave a Presentation regarding energy efficiency and possible financial savings in the Empire complex should the Town Council decide to install PV solar panels with the help of a Welsh Government Initiative Grant. The members asked questions regarding aspects of the proposal and it was decided that the Council would review it's position once further information was received.

7. Councillor Allowance form:

Each Councillor present was informed that the Allowance would automatically be paid to them, unless they filled in the form to indicate that they wanted to opt out of receiving the allowance payment.

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8. To consider Notice of Motion from Councillor Richard Parry "Reports, if applicable by Councillors representing Holyhead Town Council Wards"

Councillors agreed that this would be of benefit for Councillors to be informed of any matters occurring in different Wards and *it was resolved*, proposed and seconded to place an Agenda item regarding this onto the next meeting of the Council which would be held on Monday 15 July 2019.

Minute no. 5412/19

9. TO REVERT INTO FULL COUNCIL:

It was resolved, proposed and seconded to revert into Full Council and Councillor Alan Williams (Mayor) chaired the meeting.

Minute no. 5413/19

(A) To receive Internal Audit Report 2018/2019:

The members were informed that the control objectives tested and proved to be satisfactory which can be seen in Appendix "A" (attached) and that the Town Council has addressed all matters which were raised in the 2017/2018 Internal Audit Report. The only findings for the financial year 2018/2019 that were brought to the attention of the Council members were minor issues in relation to governance, with no financial matters being raised. Robert Henderson confirmed that a list of members' Interests were now included on the Town Council website.

The Acting Town Clerk and the Deputy Clerk stated that all matters raised by the Internal Auditors would be acted upon in due course.

All officers were thanked by the members for their diligence.

Minute no. 5414/19

(B) To receive year end accounts 2018/2019 : Summary:

The Deputy Clerk informed members that the Summary was a brief resume and that a Finance/Property Sub-Committee meeting had been arranged for Monday 24 June 2019 when all matters appertaining to finance could be discussed in detail by the members of that Sub-Committee. When the Town Council took over the responsibility of the Town Park in New Park Road they would only see the full extent of the income and expenditure after the Town Park had been in operation for 1 year and it was envisaged that the summer months would prove to be more busier and more profitable than during the Winter months.

It was resolved, proposed and seconded that the year end Summary of accounts for 2018/2019 be approved.

Minute no. 5415/19

At this stage of the meeting, Robert Henderson Acting Town Clerk left the Council Chamber as the members were discussing the Interview process for the 3 short-listed candidates for the job vacancy of Town Clerk/Financial Officer and it was agreed that during the Presentation stage by each candidate that each person would be asked pre-selected identical questions and the Town Council would seek guidance as to the correct manner regarding the interview process for each candidate.

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Robert Henderson then returned to the Council Chamber at 7.15 p.m.

(C) Sub-Committees – Re-elections up-date:

The Acting Clerk stated that he had had several Councillors informing him that he/she wanted to sit on Sub-Committees that they were not a member of.

It was resolved, proposed and seconded to place this Agenda item onto the next meeting of the Council to be held on Monday 15 July 2019 for further discussion.

Minute no. 5416/19

Robert Henderson informed members that all future Town Council meetings were now on the Council's website for information.

10. To return to Finance & General Purposes Committee:

It was resolved, proposed and seconded to return to the Finance & General Purposes Committee meeting and Councillor Keith R Roberts chaired the meeting.

Minute no. 5417/19

11. CORRESPONDENCE:

(a) Letter dated 1st May 2019 from St David's Hospice, Abbey Road, Llandudno : Letter of thanks and amount raised in the Spring Fayre held at the Town Hall on Saturday 27 April 2019.

It was resolved, proposed and seconded to note the information contained in the letter.

Minute no. 5418/19

(b) The Holyhead Male Voice Choir : Request for financial donation : Visit to Greystones 15/16 November 2019

It was resolved, proposed and seconded to make a financial donation of £1,000.00 and would be paid out of the funds set aside under the "twinning" budget.

Minute no. 5419/19

(c) Ann Murphy, Hon. Secretary Llaingoch & District Horticultural Society : Letter of thanks for donation received from the Holyhead Town Council

It was resolved, proposed and seconded to note the contents of the letter for information.

Minute no. 5420/19

(d) JM Cromie, Commander of HMS St Albans : Letter of thanks (Armed Forces Day 25 May 2019)

It was resolved, proposed and seconded to note the contents of the letter.

Minute no. 5421/19

(e) Councillor Margaret M Roberts, Chairperson of the Anglesey County Council : Armed Forces Day and Freedom of the County to the Navy Sub-Marine Service 25 May 2019 : Letter of thanks.

It was resolved, proposed and seconded to note the information in the letter.

Minute no. 5422/19

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Councillor W J Chorlton stated that he was disappointed that the Holyhead Town Councillors had not been officially invited as part of the Armed Forces Day which was organised by the Anglesey County Council considering that the event was being held in the town of Holyhead.

(f) Rosemari Heaney, Merched Y Wawr : Letter of thanks : Tree planting in the Town Park 50 years Anniversary

It was resolved, proposed and seconded to note the contents of the letter.

Minute no. 5423/19

The meeting concluded at 7.30 p.m.